



Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 17

Friday 16 April 2021

NOTICE TO CREDITORS AND CLAIMANTS

NOTICE OF INTENTION TO DISTRIBUTE AND FINALISE ESTATE

In the Supreme Court of Norfolk Island

Probate Jurisdiction

In the estate of the late THOMAS KAURI TAMA GREENING late of Ferny Lane, Norfolk Island, deceased.

Creditors and claimants of the estate of the late THOMAS KAURI TAMA GREENING are advised that ANGELICA FRANCES TREMBLAY as the Administrator of the estate of the abovenamed deceased intends to commence winding up the estate of the abovenamed deceased, at the expiration of thirty (30) days from the date of publication of this Notice.

Unpaid Creditors or claimants of the Estate should lodge all claims against the estate within thirty (30) days from the date of publication of this Notice at the following address for service:

Administrator of the estate of late THOMAS KAURI TAMA GREENING deceased
C/O Sophie Thomson
Patterson Byfield & Bryen
Solicitors
PO Box 27
WALCHA NSW 2354

Dated: 9 April 2021

MICHAEL ZANDE
ATTORNEY FOR THE ADMINISTRATOR ANGELICA FRANCES TREMBLAY

DISASTER AND EMERGENCY MANAGEMENT ACT 2001 (NI)

FURTHER EXTENSION OF DECLARATION OF STATE OF EMERGENCY

I **Eric Hutchinson**, Administrator of Norfolk Island and delegate of the Minister under Section 5 of, and item 1.27 of the Schedule to, the *Minister's Norfolk Island Delegation Instrument 2019*:

PURSUANT to Section 9 of the *Disaster and Emergency Management Act 2001* (NI) [the Act] and having regard to the advice of the Controller;

FOR the purpose of response and recovery operations under the Act and the Disaster and Emergency Plan for the Territory of Norfolk Island;

FURTHER EXTEND the declaration of emergency made under section 9 of the Act at 16:15 Hrs on Monday 16 March 2020, for the whole of the Territory of Norfolk Island, until 23:59 hr on Wednesday 30 June 2021.

Dated: 4 February 2021

ERIC HUTCHINSON
ADMINISTRATOR

DISASTER AND EMERGENCY MANAGEMENT ACT 2001 (NI)

DECLARATION OF STATE OF DISASTER OR EMERGENCY (RECOVERY OPERATIONS)

COVID-19 DIRECTIONS RECOVERY OPERATIONS (NO.1) 2021

I, **George Ivor Andrew Plant**, Emergency Management Norfolk Island Controller:

- 1) under section 11(2)(g) of the *Disaster and Emergency Management Act 2001* (NI) am of the opinion that it is necessary to make directions in respect of recovery from the State of Emergency in respect of COVID-19 relating to the movement of persons within the disaster or emergency area as set out in the Schedule; and
- 2) under section 11(2)(h) of the *Disaster and Emergency Management Act 2001* (NI) am of the opinion that it is necessary to make directions in respect of recovery from the State of Emergency in respect of COVID-19 relating to the removal of persons within the disaster or emergency area who obstructs or threatens to obstruct recovery operations as set out in the Schedule; and
- 3) under section 11(2)(i) of the *Disaster and Emergency Management Act 2001* (NI) am of the opinion that it is necessary to make directions in respect of recovery from the State of Emergency in respect of COVID-19 relating to giving directions to persons whose responsibilities require him or her to engage in recovery operations.

SCHEDULE

Direction 1 (2021) – Adjustment of COVID 19 measures – to commence 23:59 on 28 February 2021

1. These Directions take effect at 23:59 on 28 February 2021 and remain in force while the State of Disaster or Emergency (Recovery Operations) is in force.
2. In these Directions:
Persons includes people residing on Norfolk Island, visiting Norfolk Island for holiday or work purposes
COVID-19 hotspot means a particular area of Australia decided by the Commonwealth Chief Medical Officer
Incident Controller means the person appointed under the State of Emergency in accordance with the NORDISPLAN
3. Persons will be permitted* to travel to Norfolk Island without the need to quarantine provided they:
 - a. do not have COVID-19;
 - b. have not been in contact within anyone in the prior 14 days with COVID-19; and
 - c. have been granted a Norfolk Island Entry Pass*.*Any person travelling to Norfolk Island may be denied entry without a Norfolk Island Entry Pass
4. A person whilst on Norfolk Island must comply with physical distancing principles as published from time to time on (<http://www.norfolkisland.gov.nf/norfolk-islands-covid-19-advice>).
5. A person whilst on Norfolk Island must follow any directions in relation to COVID-19 from staff of the *Norfolk Island Hospital and Residential Aged Care Services (NIHRACS)*.
6. A person or business on Norfolk Island must follow any advice or operational direction provided by the Incident Controller or authorised officer of the *Norfolk Island Police Force (NIPF)* in relation to COVID-19.
7. A person or business involving close contact with persons is required to keep a daily customer register. A business will be required to retain the records for a period of three months. The register must be produced upon request by the Incident Controller.

* Please Note *

- *Online applications required by all travellers prior to travel (within 72 hours of travel).*
- *While the State of Emergency is in place verification of where travellers are from will be required*
- *Travel to mainland states and territories is a matter for residents to seek approval from State and Territory Government authorities.*

Dated: 11 February 2021

GEORGE PLANT
EMNI CONTROLLER

PART TIME POSITION VACANT

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

Job Number: NIRC202021-09 – Vacant position Part Time

Plant Operator – Grounds KAVHA (1049) - \$48,347.52 per annum pro rata; 15 hours per week

The purpose of this role is to undertake and maintain KAVHA Grounds and Open Spaces precincts to a high standard of presentation.

Enquiry Contact Officer – James Quintal - phone +6723 53100 or email james.quintal@nirc.gov.nf

General enquiries may be made to Human Resources Office, hr@nirc.gov.nf or phone Thomas Andresen on + 6723 22001, Ext.5 or Ext.115.

10% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO). If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a résumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to hr@nirc.gov.nf **no later than 9:00am, Monday, 19 April 2021.**

Dated: 18 March 2021

ANDREW ROACH
GENERAL MANAGER

TOURISM MARKETING REPRESENTATIVE

EXPRESSIONS OF INTEREST 7/21

Council is seeking Expressions of Interest for the appointment of a Tourism Marketing Representative who will plan, develop and deliver a range of effective tourism destination marketing initiatives and the organisation's Tourism communications strategy. The Representative will work closely with the Council's Tourism section to promote a consistent

brand message and undertake stakeholder consultation and forums. This Representative must possess excellent organisational, promotional, communication and cooperative skills, and hold digital marketing expertise.

Key Responsibilities

- Develop and implement an annual marketing plan for Norfolk Island including two key areas of focus (Destination Marketing and Destination Development).
- Develop an industry engagement strategy for the Norfolk Island visitor economy to communicate plans with key stakeholders and encourage knowledge sharing.
- Provide skilled experience and strategic direction in marketing the destination, Norfolk Island.
- Increase the awareness and image of Norfolk Island in the travel and trade industry (AU & NZ).
- Deliver destination marketing, consumer advertising, and marketing public relations.
- Foster strong relationships with airline industry stakeholders in Australia and New Zealand.

Key Accountabilities

- Provide strategic direction in marketing the destination by providing responsibilities and measures, and addressing strategic accountability areas (KPI's) with the key focus of attracting 35,000 visitors annually.
- Track leads, measure and report marketing results across all channels with relevant metrics to create monthly, quarterly and annual reports on sales & marketing activities, booking statistics and data collation.
- Identify and foster relationships with key stakeholders, and develop strategic partnerships and alliances with local tour operators, relevant community groups, travel agents, wholesalers, as well as tourism/travel organisations within Australia and New Zealand.
- Design and deliver high quality marketing collateral and stakeholder communications for print, electronic and social media distribution, and implement digital promotional campaigns.
- Develop and implement in-service training and create a Tourism Marketing Toolkit as a guide for industry members - including best-practice marketing opportunities.
- Facilitate trade functions, perform trade presentations, and coordinate trade/media familiarisation visits.
- Investigate, negotiate and implement media promotional opportunities and consumer advertising campaigns - aligned with Norfolk Island Tourism's destination branding guidelines.

Application to be marked: Tourism Advisory Committee Membership EOI 7/21
Closing date: Friday 7 May 2021 at 4:00pm
Submissions: Email submissions to: regionalcouncil@nirc.gov.nf
Contact Person: Rose Evans
E: rose.evans@nirc.gov.nf
P: 22147

Contractors should highlight their suitability for the role through the registration of an Expression of Interest document via electronic submission.

Dated: 7 April 2021

ANDREW ROACH
GENERAL MANAGER

PURCHASE OF SURPLUS SHIPPING CONTAINERS

EXPRESSION OF INTEREST 6/21

NIRC is seeking **EXPRESSIONS OF INTEREST** for the purchase of surplus shipping containers. Council will use these containers for the storage and export of the island's operational and legacy waste streams.

EXPRESSIONS OF INTEREST should detail the amount and type of containers (ie 20ft or 40ft) and the indicative cost.

Additional information is available from P.J. Wilson – Team Leader Waste & Environment via email pj.wilson@nirc.gov.nf or phone 55254.

EOI to be Marked: Purchase of Surplus Shipping Containers EOI 6/21
Closing Date: 26th of April 2021 at 4pm
Submissions: EOIs can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston or submitted by email to regionalcouncil@nirc.gov.nf

Dated: 12 April 2021

PHILIP REID
MANAGER PLANNING AND ENVIRONMENT
