



# Norfolk Island Government Gazette

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NORFOLK ISLAND GOVERNMENT GAZETTE NO. 49

Friday 8 November 2019

## PLANNING ACT 2002 (NI)

### NOTICE OF APPROVAL OF DRAFT PLAN TO VARY THE NORFOLK ISLAND PLAN 2002

#### **PLAN VARIATION No. 01/2019**

I, Eric Hutchinson, Administrator of Norfolk Island and delegate of the Commonwealth Minister under Item 1.78 of the Schedule to the Minister's Norfolk Island Delegation Instrument 2017 (No. 2) (Commonwealth), give notice under subsection 12(1) of the *Planning Act 2002* (NI), that the draft plan to vary the Norfolk Island Plan 2002 (as amended) to allow use of Portion 25s Taylors Road for *Industry – Light – Parcel Delivery Depot* as permissible with consent use or development is approved; and declare that, for the purposes of subsection 12(2) of the *Planning Act 2002* (NI) the date of commencement of the approved Plan Variation 01/2019 is the date of publication of this Notice in the Gazette.

For the purposes of subparagraph 12(3)(a) of the *Planning Act 2002* (NI) the aim and intent of Plan Variation No. 01/2019 is to allow the land to which this Plan Variation applies, Portion 25s Taylors Road, to be used and developed for *Industry – Light – Parcel Delivery Depot* to enable use of the land as a 'Delivery Annex' as described in Application to Vary Norfolk Island Plan No. 01/2019.

For the purposes of sub-paragraph 12(3)(b) of the *Planning Act 2002* (NI) the Norfolk Island Plan 2002 (as amended) is available for inspection at the Planning Office, New Military Barracks, Quality Row, Kingston.

Dated: 1 November 2019

ERIC HUTCHINSON  
ADMINISTRATOR

## PLANNING ACT 2002 (NI) – SECTION 48 NOTICE

The following Development Applications for permissible (with consent) use or development of land have been determined under the *Planning Act 2002* (NI).

DA Number	Applicant	Location	Proposed Use and/or Development	Decision
DA.BA 19/2019	S S Friend & G E Friend, PO Box 5086, Port Vila, Vanuatu	Portion 2a2, Stockyard Road (b), Norfolk Island	<i>Residence – Dual Occupancy:</i> Construct two detached houses	Approved, 1 November 2019, subject to conditions
DA.BA 25/2019	J L Nobbs-McCowan, PO Box 561, Norfolk Island	Portion 39r4, 113 Taylors Road, Norfolk Island	<i>Industry – Light:</i> Joinery	Approved 1 November 2019, subject to conditions

### **Public Inspection**

The Notice of Decision and accompanying documents for these Approvals may be inspected, free of charge, during business hours at the Planning Office of the Norfolk Island Regional Council, New Military Barracks, Kingston.

### Reviewable Decisions

Decisions made in relation to development applications are reviewable decisions within the meaning of subsection 78(1) of the *Planning Act 2002* (NI). The applicant or any person who made a written public submission about the development application has the right to apply to the Administrative Review Tribunal or the Administrative Appeals Tribunal for review of a decision on a development application. An application for a review must be lodged within 28 days of the date the decision was given.

Dated: 6 November 2019

JODIE BROWN  
SENIOR STRATEGIC PLANNNER

**TRAFFIC ACT 2010**  
**TEMPORARY CLOSURE OF ROAD FOR ROAD WORKS**  
**CULVERT REPLACEMENT & REPAIR**

**NEW FARM ROAD – INTERSECTION OF FERNY LANE/ NEW FARM ROAD**

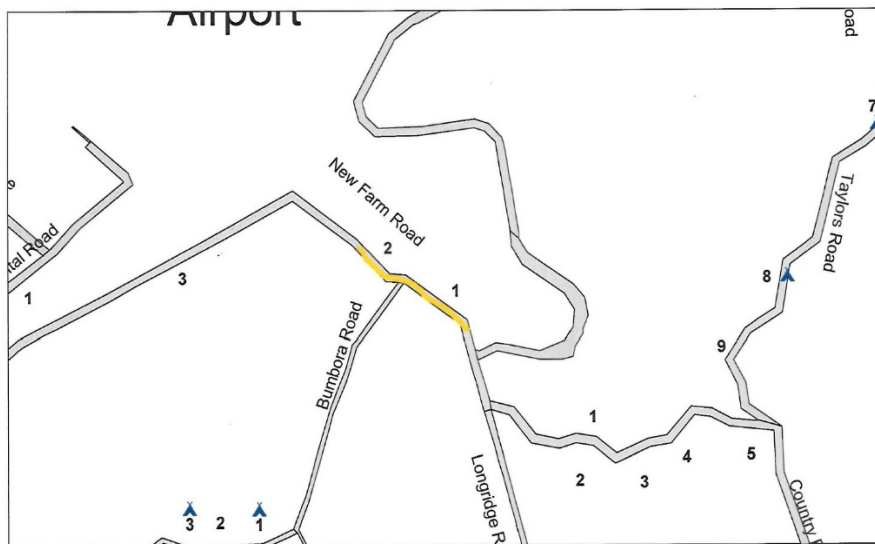
I, Bruce Taylor, Acting Chief Executive Officer and Interim General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010*, **close** that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for and during the period **8.00 am to 4.00 pm on and from Monday 11 November 2019 through to 11 February 2020** as necessary for public safety purposes and as I am of the opinion it is necessary or desirable to do so in order to carry out **CULVERT REPLACEMENT AND REPAIR**.

**SCHEDULE**

**Part 1** – Part Road Closure: That part of New Farm Road, 500m from the Intersection of Ferny Land and New Farm Road, for the purpose of culvert/pipe replacement and repair as shown on the attached plan and map. The start and end of the road works site to be as officially signposted by the Council or as directed by Council workers at the works site or as directed by police from time to time during the period which from time to time may be a closure of all of the road or a closure of only a part of the road or a closure of one or more carriageways of New Farm Road as needed for the culvert works.

**Part 2** - Exempted classes of vehicles –

- (a) Vehicles and plant authorised by the Interim General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
- (b) Council vehicles and plant involved on official business;
- (c) Police, ambulance, fire services and emergency vehicles on official business;
- (d) Vehicles authorised by OIC Police or delegate thereof.



Dated: 4 November 2019

BRUCE TAYLOR  
ACTING CHIEF EXECUTIVE OFFICER

**COMPANIES ACT 1985**  
**NOTICE OF CANCELLATION OF REGISTRATION OF COMPANY AND COMPANY DISSOLVED UNDER**  
**SUBSECTION 561(4)**

I, Allen Bataille, Registrar of Companies, having previously gazetted a notice under section 561(2) of the Act on 26 July 2019 of a proposal to cancel the registration of a company, hereby give notice under subsection 561(4) of the *Companies Act 1985*, that the company specified in the attached Schedule, has this day had their registration cancelled and the company has been dissolved.

**SCHEDULE**

NORFOLK ADVENTURES PTY LTD

Dated: 4 November 2019

ALLEN BATAILLE  
REGISTRAR OF COMPANIES

**COMPANIES ACT 1985**  
**NOTICE OF CANCELLATION OF REGISTRATION OF COMPANY AND COMPANY DISSOLVED UNDER**  
**SUBSECTION 561(4)**

I, Allen Bataille, Registrar of Companies, having previously gazetted a notice under section 561(2) of the Act on 26 July 2019 of a proposal to cancel the registration of a company, hereby give notice under subsection 561(4) of the *Companies Act 1985*, that the company specified in the attached Schedule, has this day had their registration cancelled and the company has been dissolved.

**SCHEDULE**

P R N NORFOLK PTY LTD

Dated: 4 November 2019

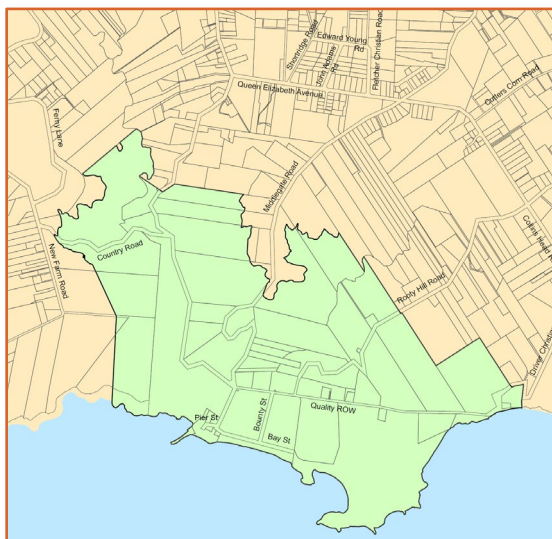
ALLEN BATAILLE  
REGISTRAR OF COMPANIES

**PLANNING ACT 2002 (NI)**  
**NOTICE OF DRAFT DEVELOPMENT CONTROL PLAN**

I, Eric Hutchinson, Administrator of Norfolk Island, and delegate of the Commonwealth Minister under clause 5 of, and item 1.78 of the Schedule to the *Minister's Norfolk Island Delegation Instrument 2017 (No. 2)*, give notice, under section 21 of the *Planning Act 2002 (NI)*, of a draft development control plan to provide in greater detail than shown in the Norfolk Island Plan 2002 (as amended) standards and guidelines for use or development within the Kingston and Arthur's Vale Historic Area (KAVHA).

**Land to which the draft development control plan applies**

The draft development control plan applies to all land within the KAVHA site as defined by the World Heritage Listing boundary, being the land described in the schedule to the instrument made by the Minister for the Environment and Water Resources on 2 May 2007, pursuant to the section 324JJ of the *Environment Protection and Biodiversity Conservation Act 1999*, placing the KAVHA site in the National Heritage List (*Special Gazette*, No. S141, 1 August 2007); and shown shaded green in the Map below.



**Aim and intent of the draft development control plan**

The aim and intent of the draft development control plan is:

- a. To provide detailed standards and guidelines for people preparing development applications for use and development within KAVHA
- b. To assist the Norfolk Island Regional Council and the Minister (or Minister's delegate) in their consideration and determination of development applications for use and development within KAVHA
- c. To ensure that use and development within KAVHA is undertaken in a manner that is sensitive to the site's unique environmental and cultural heritage.

**Public Exhibition**

In accordance with section 21 of the *Planning Act 2002 (NI)* the draft development control plan and supporting documentation are available for inspection, during business hours, between Monday 28<sup>th</sup> October 2019 and Monday 25<sup>th</sup> November 2019 at:

- The Norfolk Island Regional Council Planning Office, New Military Barracks, Kingston
- The Norfolk Island Regional Council Customer Care Office, New Cascade Road Burnt Pine
- The Office of the Administrator, New Military Barracks, Kingston

**Submissions**

Any person may make written submissions to the General Manager, Norfolk Island Regional Council about this draft development control plan. All submissions must be received by Monday 25<sup>th</sup> November 2019 and signed by at least one

person making the submission. If a submission objects to the draft development control plan, the grounds for objections must be specified in the submission.

Dated: 18 October 2019

ERIC HUTCHINSON  
ADMINISTRATOR

**COURT OF PETTY SESSIONS**

The next sitting of the Court of Petty Sessions is set down for Tuesday 12 November 2019 at 9:30am in the Court House, Kingston.

Dated: 30 October 2019

ALLEN BATAILLE  
CLERK OF THE COURT OF PETTY SESSIONS

**TRAFFIC ACT 2010 (NI)**  
**TEMPORARY CLOSURE OF ROAD ON MONDAY 11 NOVEMBER 2019**  
**REMEMBRANCE DAY SERVICE**

I, Bruce Taylor, Acting Chief Executive Officer and Interim General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), **close** that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for and during the period **10.20am to 11.10am on Monday 11 November 2019** as necessary for public safety purposes and to enable a public function to be held on, or in the vicinity of the roads, namely for NORFOLK ISLAND RSL SUB BRANCH to conduct the **REMEMBRANCE DAY SERVICE**.

**SCHEDULE**

**Part 1** – Part road closure: That part of Quality Row and Pier Street at Cenotaph Corner as well as from the Cenotaph intersection of Middlegate Road and Quality Row to the intersection of Bounty Street and Quality Row.

**Part 2** - Exempted classes of vehicles –

- a) Vehicles authorised by the General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
- b) Council vehicles involved on official business;
- c) Police, ambulance, fire services and emergency vehicles on official business;
- d) Vehicles authorised by OIC Police or delegate thereof

Dated: 30 October 2019

BRUCE TAYLOR  
ACTING CHIEF EXECUTIVE OFFICER

**TRAFFIC ACT 2010 (NI)**  
**TEMPORARY CLOSURE OF ROAD FOR ROAD WORKS: CULVERT/PIPE REPLACEMENT AND REPAIR**  
**CAPTAIN QUINTAL ROAD - INTERSECTION OF NEW FARM ROAD AND CAPTAIN QUINTAL ROAD**

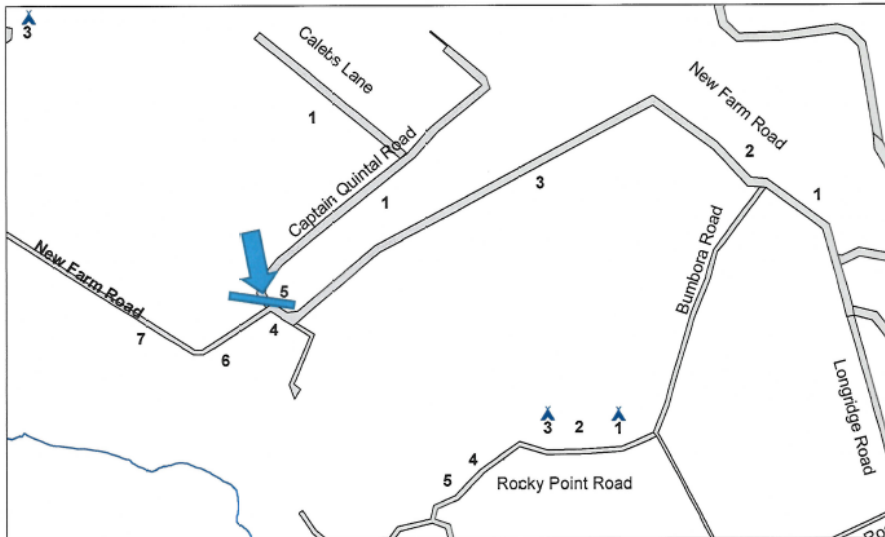
I, Phillip Wilson, Acting Chief Executive Officer and Acting Interim General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), **close** that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for and during the period **8.00 am to 4.00 pm on and from Tuesday 8 October to Friday 20 December 2019** as necessary for public safety purposes and as I am of the opinion it is necessary or desirable to do so in order to carry out culvert/pipe replacement and repair.

**SCHEDULE**

**Part 1** – Part Road Closure: That part of Captain Quintal Road, from the Intersection of New Farm Road and Captain Quintal Road for the purpose of culvert/pipe replacement and repair as shown on the attached plan and map. The start and end of the road works site to be as officially signposted by the Council or as directed by Council workers at the works site or as directed by police from time to time during the period which from time to time may be a closure of all of the road or a closure of only a part of the road or a closure of one or more carriageways of Captain Quintal Road as needed for the culvert works.

**Part 2** - Exempted classes of vehicles –

- a) Vehicles and plant authorised by the Interim General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
- b) Council vehicles and plant involved on official business;
- c) Police, ambulance, fire services and emergency vehicles on official business;
- d) Vehicles authorised by OIC Police or delegate thereof.



Dated: 1 October 2019

PHILLIP WILSON  
ACTING CHIEF EXECUTIVE OFFICER

**TRAFFIC ACT 2010 (NI)**  
**TEMPORARY CLOSURE OF ROAD FOR ROAD WORKS: CULVERT REPLACEMENT AND REPAIR**  
**CASCADE ROAD BETWEEN HARPERS ROAD AND YOUNGS ROAD**

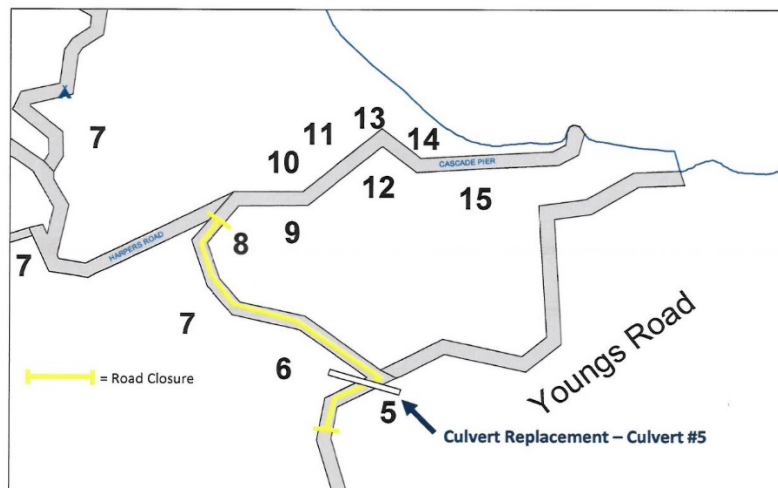
I, Bruce Taylor, Acting Chief Executive Officer and Interim General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), **close** that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) for and during the period **7.00 am to 4.00 pm on and from Monday 30 September to Saturday 30 November 2019** as necessary for public safety purposes and as I am of the opinion it is necessary or desirable to do so in order to carry out culvert replacement and repair.

**SCHEDULE**

**Part 1 – Part Road Closure:** That part of Cascade Road from Harpers Road along Cascade Road through to Youngs Road for the purpose of culvert replacement and repair as shown on the attached plan and map. The start and end of the road works site to be as officially signposted by the Council or as directed by Council workers at the works site or as directed by police from time to time during the period which from time to time may be a closure of all of the road or a closure of only a part of the road or a closure of one or more carriageways of Cascade Road as needed for the culvert works.

**Part 2 - Exempted classes of vehicles –**

- a) Vehicles and plant authorised by the Interim General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
- b) Council vehicles and plant involved on official business;
- c) Police, ambulance, fire services and emergency vehicles on official business;
- d) Vehicles authorised by OIC Police or delegate thereof.



Dated: 22 September 2019

BRUCE TAYLOR  
ACTING CHIEF EXECUTIVE OFFICER

**TRAFFIC ACT 2010 (NI)**  
**TEMPORARY CLOSURE OF ROAD: MOVEMENT OF WIDE AND HEAVY VEHICLES**  
**MARSHS ROAD FROM STOCKYARD ROAD TO BALL BAY**

I, Lotta Jackson, Chief Executive Officer and General Manager of the Norfolk Island Regional Council, under section 50 of the *Traffic Act 2010* (NI), temporarily close that part or parts of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) **for a 24 hour period each day from 6:00am from Wednesday 9 October 2019 to 6:00am on Tuesday 31 March 2020** as I am of the opinion it is necessary or desirable to do so for public safety purposes and to enable Boral Resources QLD Pty Limited to receive and move vehicles, plant, equipment and materials from Ball Bay's temporary groyne involving the operation of wide and heavy vehicles and for related purposes.

**SCHEDULE**

- Part 1 – Partial Road Closure: That part or parts of the roads comprising Marshs Road from Stockyard Road to Ball Bay.  
Part 2 - Exempted classes of vehicles:
- (a) Vehicles and plant authorised by the General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
  - (b) Council vehicles and plant involved on official business;
  - (c) Police, ambulance, fire services and emergency vehicles on official business;
  - (d) Vehicles authorised by OIC Police or delegate thereof;
  - (e) Fuel and Gas supply vehicles

Dated: 12 September 2019

LOTTA JACKSON  
CHIEF EXECUTIVE OFFICER

**EMERGENCY MANAGEMENT RESPONSE PLANS**  
**REQUEST FOR QUOTE 18/19**

Council is seeking **Quotes** to provide a Water Response Plan and Bush Fire Response Plan to assist the Norfolk Island Regional Council (NIRC) deliver a plan to meet any potential natural disaster or drought.

The Project Scope is the development of a **Water Response Plan and Bush Fire Response Plan** for Norfolk Island that gives an overall document relevant to planning, preparing, response and recovery for any potential natural disaster or drought. The plan will assist NIRC meet its Statutory obligations under the *Disaster and Emergency Management Act 2001* (NI) and the *2018 Norfolk Island Disaster and Emergency Plan (NORDISPLAN)*. The plans objectives are to maintain strong and beneficial partnerships between key internal and external stakeholders for the Plan.

Additional information relating to quote guidelines and scope of work can be found on the Norfolk Island Regional Council website [www.norfolkisland.gov.nf/your-council/tenders-and-eoi](http://www.norfolkisland.gov.nf/your-council/tenders-and-eoi)

Please note the following when responding;

- |                             |   |
|-----------------------------|---|
| <b>Quotes to be marked:</b> | Norfolk Island Emergency Management Response Plans RFQ 18/19  |
| <b>Closing date:</b>        | Friday 29 November 2019 at 4:00pm   |
| <b>Submissions:</b>         | Quotes can be placed in the Tenders Box in the Registry Office, Council Offices, Kingston or submitted by email to <a href="mailto:regionalcouncil@nirc.gov.nf">regionalcouncil@nirc.gov.nf</a> |
| <b>Contact Person:</b>      | Bruce Taylor, Interim General Manager<br>E: <a href="mailto:bruce.taylor@nirc.gov.nf">bruce.taylor@nirc.gov.nf</a><br>P:+6723 22001 or mobile +6723 52123                                       |

Dated: 29 October 2019

BRUCE TAYLOR  
INTERIM GENERAL MANAGER

**TOURISM ADVISORY COMMITTEE MEMBERSHIP**  
**EXPRESSIONS OF INTEREST 22/19**

Council is seeking expressions of interest for the appointment of members to the Council's Tourism Advisory Committee for the duration of the Term of Council.

The Tourism Advisory Committee will meet on a monthly basis on the first Thursday of the month at 4.00pm. The Committee operates in accordance with its adopted Terms of Reference which are available from Council's website: [www.norfolkisland.gov.nf/your-council/council-advisory-committees/tourism-advisory-committee](http://www.norfolkisland.gov.nf/your-council/council-advisory-committees/tourism-advisory-committee)

The purpose of the Committee:

- To advise and make recommendations to the Norfolk Island Regional Council on Tourism Strategy.
- To provide advice to Council and support the efforts and direction of tourism to Norfolk Island, both in the immediate and long term.

**Membership required to replace resigned members include:**

One (1) Tourism Operations

Members must be interested in Tourism and Economic Development as part of the whole of Norfolk Island and not for self-interest only.

**Application to be marked:** Tourism Advisory Committee Membership EOI 22/19  
**Closing date:** Friday 15 November 2019 at 4:00pm  
**Submissions:** Email submissions to: [regionalcouncil@nirc.gov.nf](mailto:regionalcouncil@nirc.gov.nf)  
**Contact Person:** Rose Evans  
E: [rose.evans@nirc.gov.nf](mailto:rose.evans@nirc.gov.nf)  
P: 22147

Applicants should highlight their suitability for the role through the provision of a cover letter which details which body they are representing (this could be community member), resume and any other supporting documentation.

Dated: 22 October 2019

BRUCE TAYLOR  
INTERIM GENERAL MANAGER

**ARGENTINE ANT DETECTOR DOG  
EXPRESSIONS OF INTEREST 20/19**

**Description:** To provide and maintain dog kennelling and / or dog detection services of an Argentine Ant Detector Dog on Norfolk Island.  
**Closing date:** Extended to Monday 11 November 2019 at 4:00pm  
**Lodgement:** Submissions to be marked: Argentine Ant Detector Dog EOI 20/19  
**Lodgement Method:** Complete Application Form, available here:  
<http://www.norfolkisland.gov.nf/open-tenders-and-eoi>  
**Contact Officer:** Jim Castles  
Senior Environmental Officer  
Phone: 22609  
Email: [jim.castles@nirc.gov.nf](mailto:jim.castles@nirc.gov.nf)

Dated: 17 October 2019

BRUCE TAYLOR  
INTERIM GENERAL MANAGER

**ITEMS SURPLUS TO REQUIREMENT  
EXPRESSIONS OF INTEREST 21/19**

Expressions of Interest are invited for the Sale of Items Surplus to Requirement (cars, utilities, hardware items and other plant and equipment).

Items can be inspected at the Works Depot between the hours of 8:00am – 11:00am Monday to Friday by contacting Millie Walden on 22006 ext. 111.

Items will be sold 'as is, where is' and the Norfolk Island Regional Council makes no warranty or representation whatsoever as to the fitness or suitability of the items for any particular purpose or use.

**Application to be marked:** Surplus items to requirement EOI 21/19  
**Closing date:** Friday 15 November 2019 at 4:00pm  
**Submissions:** Application form must be completed and returned via:  
Email: [regionalcouncil@nirc.gov.nf](mailto:regionalcouncil@nirc.gov.nf)  
Application form available from [norfolkisland.gov.nf/open-tenders-and-eoi](http://norfolkisland.gov.nf/open-tenders-and-eoi)

The highest or indeed any expressions of interest need not necessarily be accepted.

Dated: 15 October 2019

ALAN BUCKLEY  
MANAGER LOCAL SERVICES AND ASSETS



**FULL TIME POSITION VACANT**

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

**Job Number: NIRC201920-14 – New position**

**Plant Operator Waste Management Composting (1133) - \$48,143.75 per annum**

To undertake customer service delivery and the operation of plant and equipment at the Waste Management Centre.

**Enquiry Contact Officer – PJ Wilson - phone +6723 22609 or email [peter.wilson@nirc.gov.nf](mailto:peter.wilson@nirc.gov.nf)**

General enquiries may be made to Human Resources Office, [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) or phone Thomas Andresen on +6723 22001, Ext. 5 or Ext.115.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO). If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) **no later than 9:00am, Monday, 11 November 2019.**

Dated: 24 October 2019

BRUCE TAYLOR  
INTERIM GENERAL MANAGER

**PART-TIME POSITION VACANT**

Norfolk Island Regional Council is seeking applications from enthusiastic, suitable persons to join the Council team. The relevant Position Description listing the full set of key accountabilities and competencies are available from our website - <http://www.norfolkisland.gov.nf/your-council/working-council>

**Job Number: NIRC201920-13 – New position**

**Human Resources Assistant (1132) – 22.5 hour per week - \$28,886.25 pro rata per annum**

The Human Resources Assistant will provide support to the Human Resources section in various administrative and data entry functions. The role will also assist in the coordination of recruitment and training.

**Enquiry Contact Officer – Thomas Andresen - phone +6723 22001 or email [thomas.andresen@nirc.gov.nf](mailto:thomas.andresen@nirc.gov.nf)**

**Job Number: NIRC201920-15 – New position**

**Development Assessment Planner (1134) – 22.5 hours per week - \$34,958.50 pro rata per annum**

The position assists in providing development assessments, understanding planning schemes with the ability to analyse data, review and develop procedures, as well as the discipline to produce quality correspondence and planning reports that adheres to relevant legislation and standards

**Enquiry Contact Officer – Jodie Brown - phone +6723 23595 or email [Jodie.quintal@nirc.gov.nf](mailto:Jodie.quintal@nirc.gov.nf)**

General enquiries may be made to Human Resources Office, [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) or phone Thomas Andresen on +6723 22001, Ext. 5 or Ext.115.

9.5% superannuation, employer contributions only made if monthly wages exceed \$450 (before tax).

Appointments will be made on merit in compliance with the principles of Equal Employment Opportunity (EEO). If you are interested in the advertised position you will need to send a written application addressing the competencies and qualifications contained in the Position Description. Applications must also include a resumé/curriculum vitae and two recent work-related referees. Please note that if you do not fully address the competencies and qualifications criteria you may be excluded from being shortlisted for further progression in the recruitment process. Applications are to be lodged by **email** to [hr@nirc.gov.nf](mailto:hr@nirc.gov.nf) **no later than 9:00am, Monday, 11 November 2019.**

Dated: 24 October 2019

BRUCE TAYLOR  
INTERIM GENERAL MANAGER

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